

East Midlands NGB Officer Forum
Minutes of meeting held on Tuesday 23rd March 2010
Loughborough Sports Park, Loughborough

Present

James Watmough	Badminton England	Julian Pagliaro	NGB Forum D.O
Kelly Hanwell	England Golf	Mel Handford	Badminton England
Jenny Spencer	Canoe England	Anthony Gill	British Cycling
Terri Elliott	British Judo	Dan Newton	Derbyshire Sport
Helen Pack	English Cricket Board	Stephen Rodwell	English Indoor Bowls
John Folwell	The FA	Jayant Mistry	EFDS
Gill Barham	BEF	Simon Dowdy	British Rowing
Hayley Peel	Netball England	Illana Freestone	Sport England
Russell Turner	Sport England	Chris Rolle	Nottinghamshire Sport
Noel Haines	L&R Sport	Pete Ezard	SCUK
Julian Taylor	Angling Devt Trust	Gary Sheppard	Northamptonshire Sport

Summary of actions from the meeting

Item	Action	Who	By When
4.0	Date of next planning meeting needs to be set	JP	ASAP
4.0	Ideas for Chair and Vice Chair	All	By next planning meeting
4.0	Contact to be made with names suggested	NH	By next planning meeting
5.0	NGBs to contact CR re: engagement meeting dates and times as required	NGB officers	ASAP

Apologies

Item	Content	Action
1.0	<p>Welcomes and minutes of the last meeting</p> <p>James Watmough (JW) opened the meeting by welcoming all to Loughborough Sports Park and thanked Noel Haines (NH) for arranging the venue.</p> <p>The agenda is comprehensive and the meeting will start with 2 one hour workshops on topics selected by those present at the last forum.</p>	
2.0	<p>Themed workshops</p> <p>The meeting split into larger capacity NGBs and smaller capacity NGBs, with other partners not from NGBs distributed amongst the two groups. Two one hour workshops delivered - 16 + engagement (Badminton England – Mel Handford) and Local Area Agreement workshop (Sport England - Russell Turner).</p> <p>Notes and presentations are available for download on</p>	
3.0	<p>NGB Equity Plans</p> <p>JW welcomed Cath Arter (CA) from Transtion UK who have been commissioned by the Equalities and Human Rights Commission in</p>	

	<p>the East Midlands to research NGB plans and how they will deliver on equality.</p> <p>Helen Pack (HP) asked why this research was being done regionally and how it linked into the national picture. CA and Julian Pagliaro (JP) answered that the commission is regionally funded but it will dovetail with national bigger picture. A copy of the presentation is downloadable at</p>	
4.0	<p>Future of the NGB Forum JW & JP outlined the current position with the Forum. There was a discussion at the last planning meeting as to how the Forum will continue as JP's funded role concludes at the end of March.</p> <p>JP also highlighted the more recent commitments made by Sport England to establish a national 'Director of Development' meeting, with a further 9 regional 'NGB' meetings. It was therefore possible for the Forum to link directly to the national meeting and Sport England would be in a position to support with both human and financial resource.</p> <p>There was a discussion regarding the name of the Forum and as a starting point – the East Midlands National Governing Body Sport Forum / Network.</p> <p>Organising / Planning Group A planning group meets prior to the Forum to arrange the meeting; it is proposed that the future group comprises of 2 x NGBs, 2 X CSPs & 2 X key partners. NH and Chris Rolle (CR) are CSP representatives; Ilana Freestone (IF) and / or Adam Blaze (AB) from Sport England and Jeff Spencer (JS) are the external partner reps, so two volunteers from NGBs required. Hayley Peel (HPE) and John Folwell (JF) agreed to sit on the planning group.</p> <p>Forum Officers There was some discussion about the various roles that need to be filled in order for the Forum to continue effectively. A new Chair and Vice Chair are needed – no decision arrived at – members to consider possible option which could include local sports 'personalities', people such as champions for sport in the region or existing Forum members. It was suggested an NGB Chief Executive might be approached as many of them are based in Loughborough. NH agreed to speak to two Chief Executives of NGBs to gauge interest. Other names suggested include Mary Butler & Tim Garfield</p> <p>JP offered to support on a voluntary capacity until alternative arrangements established.</p> <p>Secretary – Gary Sheppard (GS) has volunteered to act as Secretary and this was endorsed at the meeting. Host – it was agreed that the host would ensure all logistics relating to the venue were managed – in the first instances this would be NH as meetings planned to be held at Sports Park in the first instance.</p>	<p>Date to be set for next planning group</p> <p>Members to consider nominations for Chair and Vice Chair; nominations to GS / JP NH to speak to two NGB Chief Executives</p>

	<p>JP also highlighted that in his role as Forum D.O he has been attending the steering group for Third Sector engagement and JP asked if people happy for him to continue to do so – agreed</p>	
5.0	<p>Apprenticeships Mike Crosby from the National Apprenticeship Service provided a presentation on apprenticeships. Copy of presentation is available to download</p> <p>Main points are that apprenticeships are high on the political agenda; are predominately for 16 – 18s and 19 – 24, but 25+ can also access (but there is no funding for that age group); 16 hours is minimum time but most are full time;</p> <p>JW / JF asked if county associations could access apprenticeships and the answer was yes if they were registered as businesses</p> <p>There is also a way of linking apprenticeships with Future jobs fund.</p>	
6.0	<p>CSP update Dan Newton (DN) introduced the combined CSP presentation and explained that the presentation sought to update on the NGB / CSP engagement process. Collectively, the five East Midlands CSPs were working together to engage NGBs and provide as much consistency as possible for NGBs. A number of meetings have been held with NGBs and the more information an NGB has on its interventions the more effective the meetings are. The presentation detailed areas of the core specifications and the sort of things that CSPs can provide.</p> <p>A copy of the presentation can be downloaded</p> <p>There was a brief discussion about mapping of clubs and whether non affiliated club (to the NGB) would be on county club directories and it was agreed this needs to be considered further.</p> <p>Dates and times of future NGB / CSP engagement meetings are available and NGBs can book on to the sessions by contacting CR.</p>	<p>NGBs to contact CR if requiring an engagement meeting</p>
6.0	<p>AOB GS said that the next Northamptonshire based planning day for NGBs, SDOs and PDMs was on 4th May.</p> <p>The members of the Forum took the opportunity to thank JP, JW and KH for their efforts in running the Forum over the last 2 years.</p>	
7.0	<p>DNM Tuesday 22nd June – Loughborough Sports Park.</p>	